

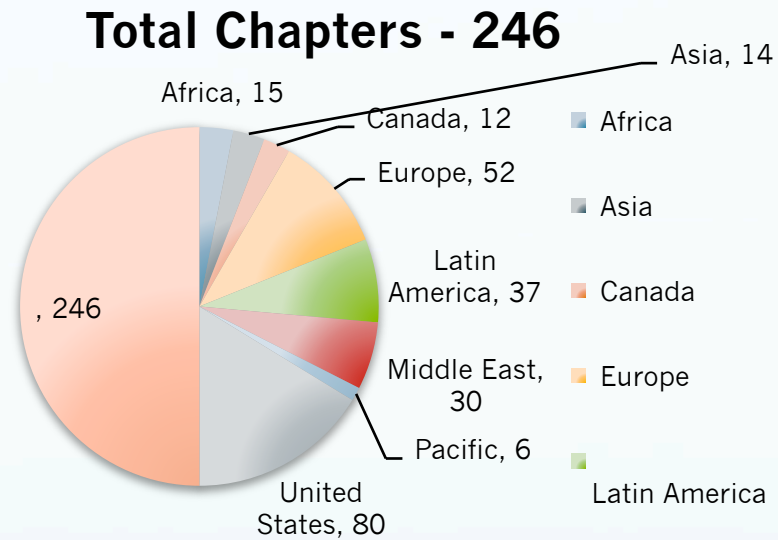
# OWASP Chapter Leader Workshop

USA 2012,  
LATAM 2012,  
APAC 2013  
VIRTUAL

# OWASP CHAPTERS

- 246 chapters

- 190 active



# CHAPTERS

- What is a chapter?
  - OWASP Chapters exist to raise awareness of the OWASP mission, making application security visible, at the local level.
  - Why encourage Chapters?
    - Local chapter outreach is one of the most significant ways that individuals learn about the organization and become connected to the OWASP community.
    - Enabling local chapter leaders and volunteers to not only hold meetings, but also contribute to projects, organize training and events, and find new ways to evangelize about application security in their city or region becomes a key to the success and growth of the much larger global organization.

# HOW DO THEY WORK?

- An individual or (ideally) a team of motivated individuals decide to gather to promote application security and to learn from other application security professionals
- These individuals decide to take advantage of the OWASP platform to help organize and run their gatherings
- They submit an brief application that includes information on the chapter leaders and the geographic region
- The leaders agree to abide by the handbook
- The chapter is formed!

# Chapter Leader Handbook

- Currently in version 2.0
- Task force forming to update handbook to 3.0
- Purpose: To provide chapter leaders with a central place to find information about starting, organizing, and running a chapter.

# Rules????

- The handbook exists to primarily provide guidance to chapter leaders.
- There are only 6 “Rules” in the handbook –
  - They exist primarily to ensure the health of the chapter and to protect the chapter leader

# ORGANIZE FREE AND OPEN MEETINGS

- **WHY?**
- Local chapter meetings must be free for everyone to attend, regardless of whether the attendee is a paid member, and open to anyone.
- Poll #1

# A CHAPTER MUST HOLD A MINIMUM OF 2 LOCAL CHAPTER MEETINGS EACH YEAR

- WHY?
  - Definition of a chapter:
    - OWASP Chapters exist to raise awareness of the OWASP mission, making application security visible, at the local level.
  - Poll #2



# GIVE OFFICIAL MEETING NOTICE THROUGH THE WIKI, CHAPTER MAILING LIST, AND OWASP CALENDAR

- WHY?
  - Enabling local chapter leaders and volunteers to not only hold meetings, but also contribute to projects, organize training and events, and find new ways to evangelize about application security in their city or region becomes a key to the success and growth of the much larger global organization.
  - Poll #3

# Compromise

- Many chapters take advantage of social media to promote their chapters.
- Any third party tool **MUST** be accessible from the wiki **AND** visible to the global community
- **WHY?**
  - Chapter meetings must be **FREE AND OPEN** – if they are not posted, then they are not open

Q. List 5 ways to promote your meeting.

A. Social Media

B. Announcement in similar forums

C. Great Agenda, speakers

D. Post it!

E. Notices on campus (either university or business)

# ABIDE BY OWASP PRINCIPLES AND THE CODE OF ETHICS

- WHY? – any individual who participates in OWASP is an ambassador for the Global organization, and as such, must behave in accordance with the Global Standards – Plus – it is just being a good human being
- PRINCIPLES
  - Free & Open
  - Governed by rough consensus & running code
  - Abide by a code of ethics (see ethics)
  - Not-for-profit
  - Not driven by commercial interests
  - Risk based approach

- CODE OF ETHICS

- Perform all professional activities and duties in accordance with all applicable laws and the highest ethical principles;
- Promote the implementation of and promote compliance with standards, procedures, controls for application security;
- Maintain appropriate confidentiality of proprietary or otherwise sensitive information encountered in the course of professional activities;
- Discharge professional responsibilities with diligence and honesty;
- To communicate openly and honestly;

- CODE OF ETHICS, CONT

- Refrain from any activities which might constitute a conflict of interest or otherwise damage the reputation of employers, the information security profession, or the Association;
- To maintain and affirm our objectivity and independence;
- To reject inappropriate pressure from industry or others;
- Not intentionally injure or impugn the professional reputation of practice of colleagues, clients, or employers;
- Treat everyone with respect and dignity; and
- To avoid relationships that impair — or may appear to impair — OWASP's objectivity and independence.

Q. List 3 ways a violation of member confidentiality could occur

A. Selling the mailing list

B. Publicizing the mailing list

C. Providing the mailing list to a vendor/sponsor

# MAINTAIN VENDOR NEUTRALITY (ACT INDEPENDENTLY)

- WHY?
  - CORE VALUES – OWASP is an honest and truthful, vendor neutral, global community
  - Our freedom from commercial pressures allows us to provide unbiased, practical, cost-effective information about application security.
- Poll #4



# SPEND ANY CHAPTER FUNDS IN ACCORDANCE WITH THE OWASP GOALS, CODE OF ETHICS, AND PRINCIPLES

- WHY?
  - From an administrative perspective, OWASP has a responsibility to show its supporters that their donations (via members, sponsorship or other) are being used properly - in support of the OWASP mission.
  - Chapter funds should be used for your chapter and must be spent in line with the OWASP Foundation goals, principles, and code of ethics. Accordingly, chapter finances should be handled in a transparent manner.
  - A chapter should have a treasurer who is in charge of money. This person can be (and often is) the leader. His/her name should be communicated to the Global Chapter Committee.
- POLL #5

# CHAPTER OVERSIGHT

- OWASP Chapters and Chapter Leaders are monitored by chapter members, OWASP operational staff, and ultimately by the Global OWASP Board. If the Global OWASP Board determines that an OWASP Chapter Leader has not complied with these rules, their status as an OWASP Chapter Leader may be revoked. Additionally, OWASP administrative access (including the leader's [owasp.org](https://owasp.org) email address) may be immediately revoked.

Q. List 5 ways to accept payment or to process payments for your chapter.

A. Donation Portal

<http://www.regonline.com/Register/Checkin.aspx?EventID=1044369>

B. Have the donor mail a check to the Foundation

C. Wire transfer

D. Credit card authorization

E. 3<sup>rd</sup> party intermediary with signed contract and financial transparency.

Q. If I spend chapter funds, how do I get reimbursed?

A. Complete the Reimbursement request form making sure you upload a copy of your receipts.

<https://docs.google.com/a/macros/owasp.org/exec?service=AKfycbwj9fKbczdHq2-B5YrgWjBZ1tpjo3d5sSjaEduzcg>

Q. How do I get: OWASP business cards, OWASP merchandise, marketing materials, etc for my chapter?

A. Merchandise request form:

<https://spreadsheets.google.com/a/owasp.org/spreadsheet/viewform?>

[formkey=dF85bGtvdWdrd2JjYldNZ1gxSkJxaEE6MQ](https://spreadsheets.google.com/a/owasp.org/spreadsheet/viewform?formkey=dF85bGtvdWdrd2JjYldNZ1gxSkJxaEE6MQ)

Q. List 4 Resources to help get great speakers.

A. OWASP on the Move

B. Other Project Leaders

C. Neighboring Chapters

D. Other local events

E. Remote presentations (gotomeeting)

F. Fire Talks

G. Survey

H. Speakers Project

I. Academic Research

# WHERE CAN I LEARN MORE?

- [https://www.owasp.org/index.php/Chapter\\_Leader\\_Handbook](https://www.owasp.org/index.php/Chapter_Leader_Handbook)
- [https://www.owasp.org/index.php/Category:OWASP\\_Chapter](https://www.owasp.org/index.php/Category:OWASP_Chapter)
- <http://owasp4.owasp.org/contactus.html>

Q. List the 6 OWASP Foundation Board Members and their roles.

A. Michael Coates – Chairman

B. Seba Deelersnyder – Vice Chairman

C. Dave Wichers – Treasurer

D. Eoin Keary – Secretary

E. Tom Brennan

F. Jim Manico